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Eng301

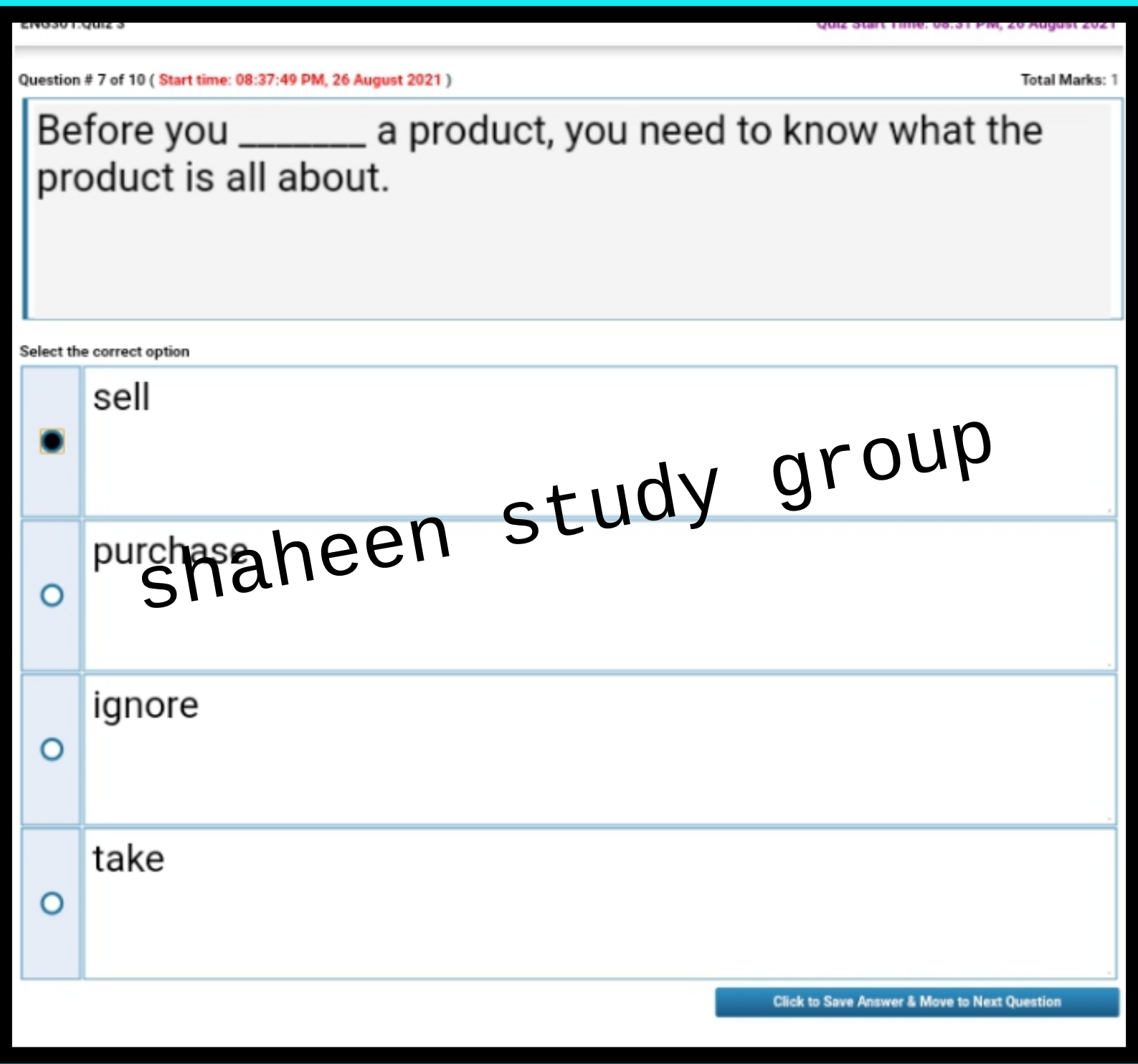
Quiz No.3

26/8/21

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Rehana Abid Hafiza Amma Ismail
Mehwish ramzan Sara batool Filza
mariam unaiza Akbar
Bio203 quizz
topic 46-58
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Question # 1 of 10 (Start time: 09:19:36 PM, 26 August 2021) Total Marks: 1

As employers try to cut travel costs, this type of interviews are becoming more popular.

Select the correct option

- Stress Interviews
- Group Interviews
- Video Interviews
- Situational Interviews

Click to Save Answer & Move to Next Question

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Question # 4 of 10 (Start time: 09:22:43 PM, 26 August 2021) Total Marks: 1

A perfect resume responds to the reader's needs and -------.

Select the correct option

- preferences
- conferences
- interferences
- references

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Click to Save Answer & Move to Next Question

Question # 5 of 10 (Start time: 09:23:57 PM, 26 August 2021) Total Marks: 1

Memorization method of presentation can be useful for _____ speeches.

Select the correct option

- complicated
- ambiguous
- short
- long

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Click to Save Answer & Move to Next Question

9:35 PM

Quiz
quiz.vu.edu.pk

BC200205865: WAQAS MEHMOOD MADNI

Time Left 68 sec(s)

ENG301:Quiz 3

Quiz Start Time: 09:31 PM, 26 August 2021

Question # 3 of 10 (Start time: 09:35:04 PM, 26 August 2021)

Total Marks: 1

A situation in which the initiator is dissatisfied and the other is satisfied is called.....

Select the correct option

- Lose-win strategy
- Lose-Lose strategy
- Win-win strategy
- Win-lose strategy

Click to Save Answer & Move to Next Question

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8:36 PM

Quiz
quiz.vu.edu.pk

BC200205625: KIRAN MANZOOR

Time Left 39 sec(s)

ENG301:Quiz 3

Quiz Start Time: 08:31 PM, 26 August 2021

Question # 5 of 10 (Start time: 08:35:23 PM, 26 August 2021)

Total Marks: 1

Which of the following is important to get prepared for an oral presentation?

Select the correct option

- Plan the talk
- Get visual/s ready
- All of the above
- Prepare slides

Click to Save Answer & Move to Next Question

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BC200205625: KIRAN MANZOOR

Time Left 51 sec(s)

ENG301:Quiz 3

Quiz Start Time: 08:31 PM, 26 August 2021

Question # 6 of 10 (Start time: 08:36:39 PM, 26 August 2021)

Total Marks: 1

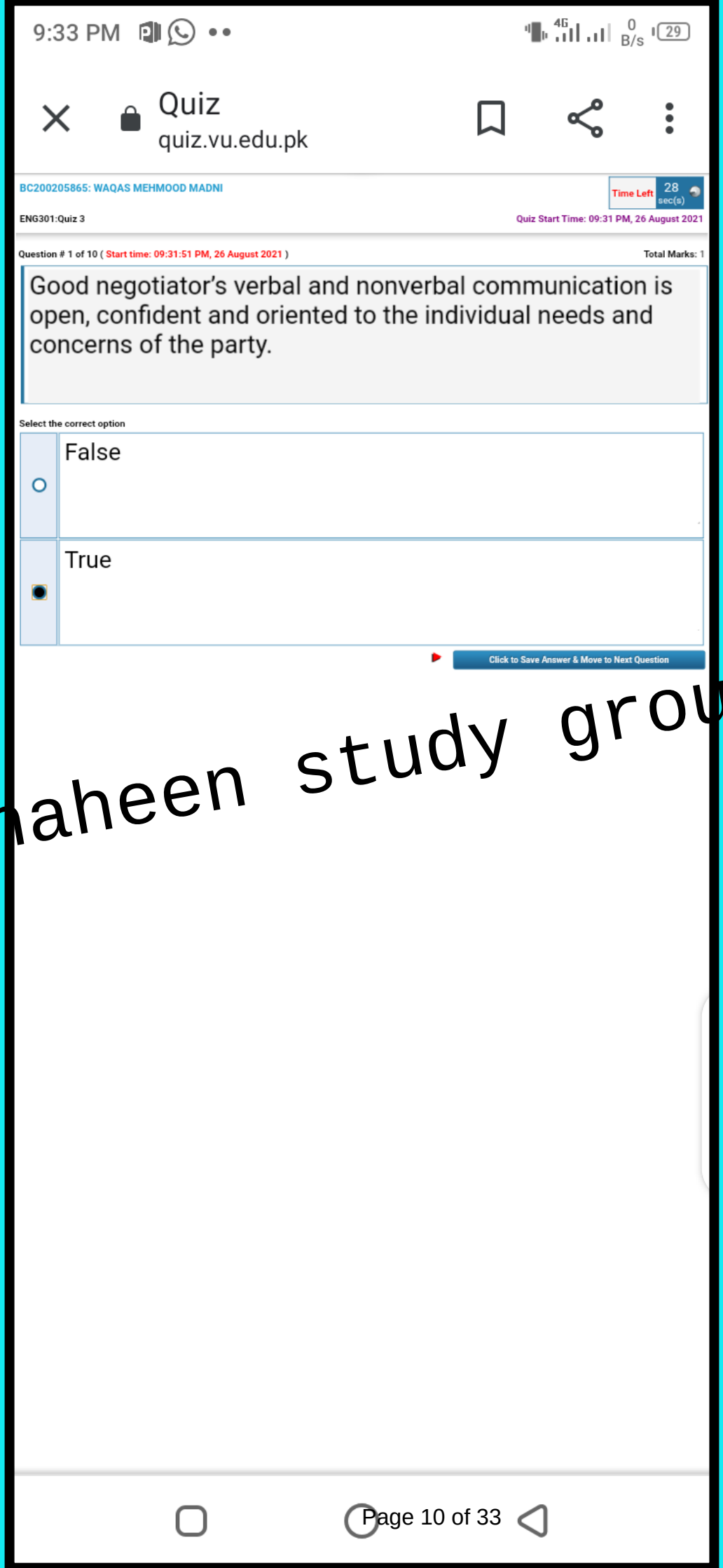
When sending a cover letter by e-mail, _____.

Select the correct option

- carefully check your spelling
- aim for high quality
- all of the above
- carefully check your grammar

Click to Save Answer & Move to Next Question

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9:33 PM
Quiz
quiz.vu.edu.pk
BC200205865: WAQAS MEHMOOD MADNI
Time Left 28 sec(s)
ENG301:Quiz 3
Quiz Start Time: 09:31 PM, 26 August 2021
Question # 1 of 10 (Start time: 09:31:51 PM, 26 August 2021)
Total Marks: 1
Good negotiator's verbal and nonverbal communication is open, confident and oriented to the individual needs and concerns of the party.
Select the correct option
False
True
Click to Save Answer & Move to Next Question
shaheen study group
Page 10 of 33

8:13 PM

Quiz
quiz.vu.edu.pk

BC200204542: NISHA KANWAL

Time Left 73 sec(s)

ENG301:Quiz 3

Quiz Start Time: 08:07 PM, 26 August 2021

Question # 6 of 10 (Start time: 08:13:28 PM, 26 August 2021)

Total Marks: 1

Employers -------.about the declining quality of written communication, including cover letters.

Select the correct option

- comment
- complain
- concern
- none of the above

Click to Save Answer & Move to Next Question

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BC200204542: NISHA KANWAL

Time Left 74 sec(s)

ENG301:Quiz 3

Quiz Start Time: 08:07 PM, 26 August 2021

Question # 8 of 10 (Start time: 08:15:16 PM, 26 August 2021)

Total Marks: 1

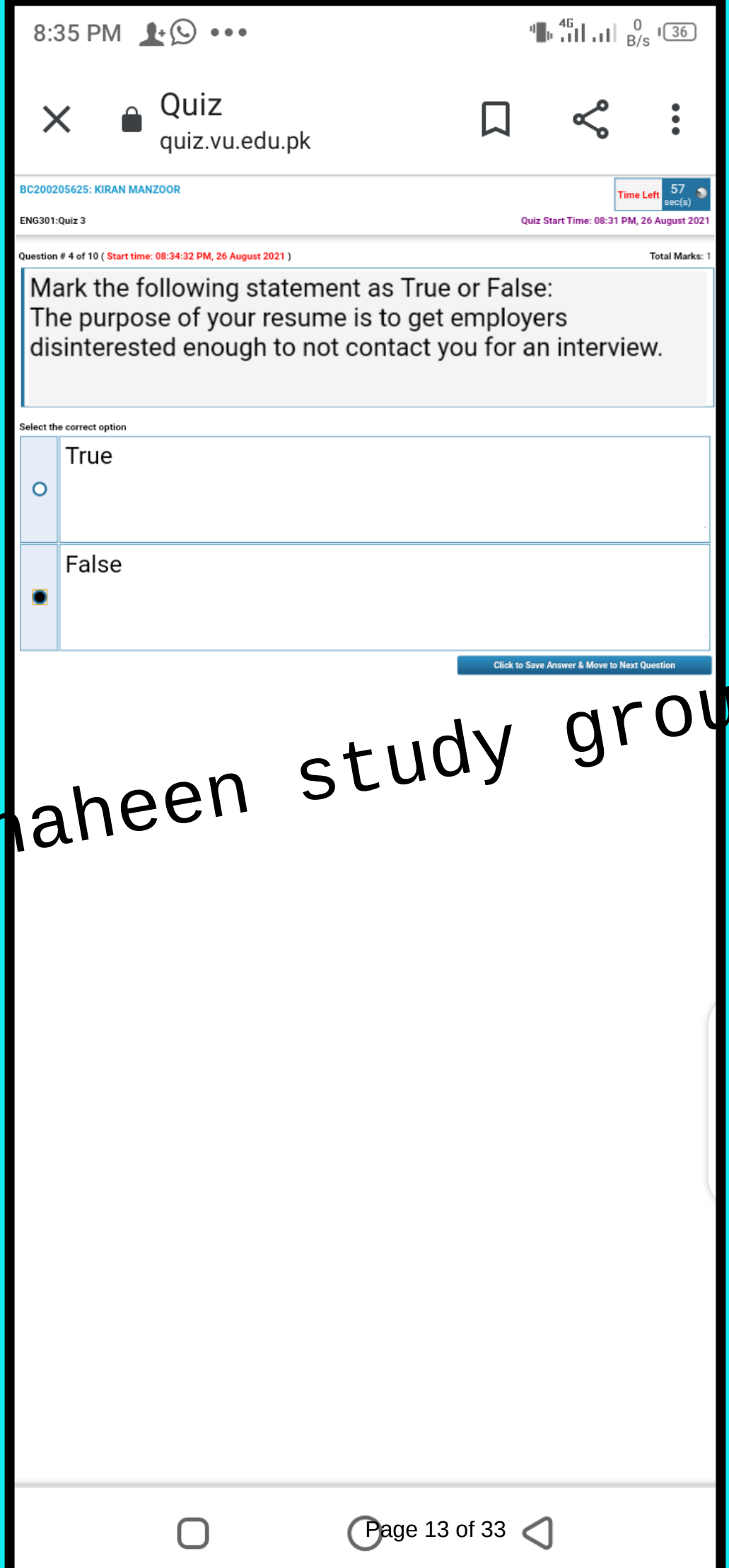
The _____ approach is especially appropriate if you have a strong employment history and are aiming for a job that builds on your current career path.

Select the correct option

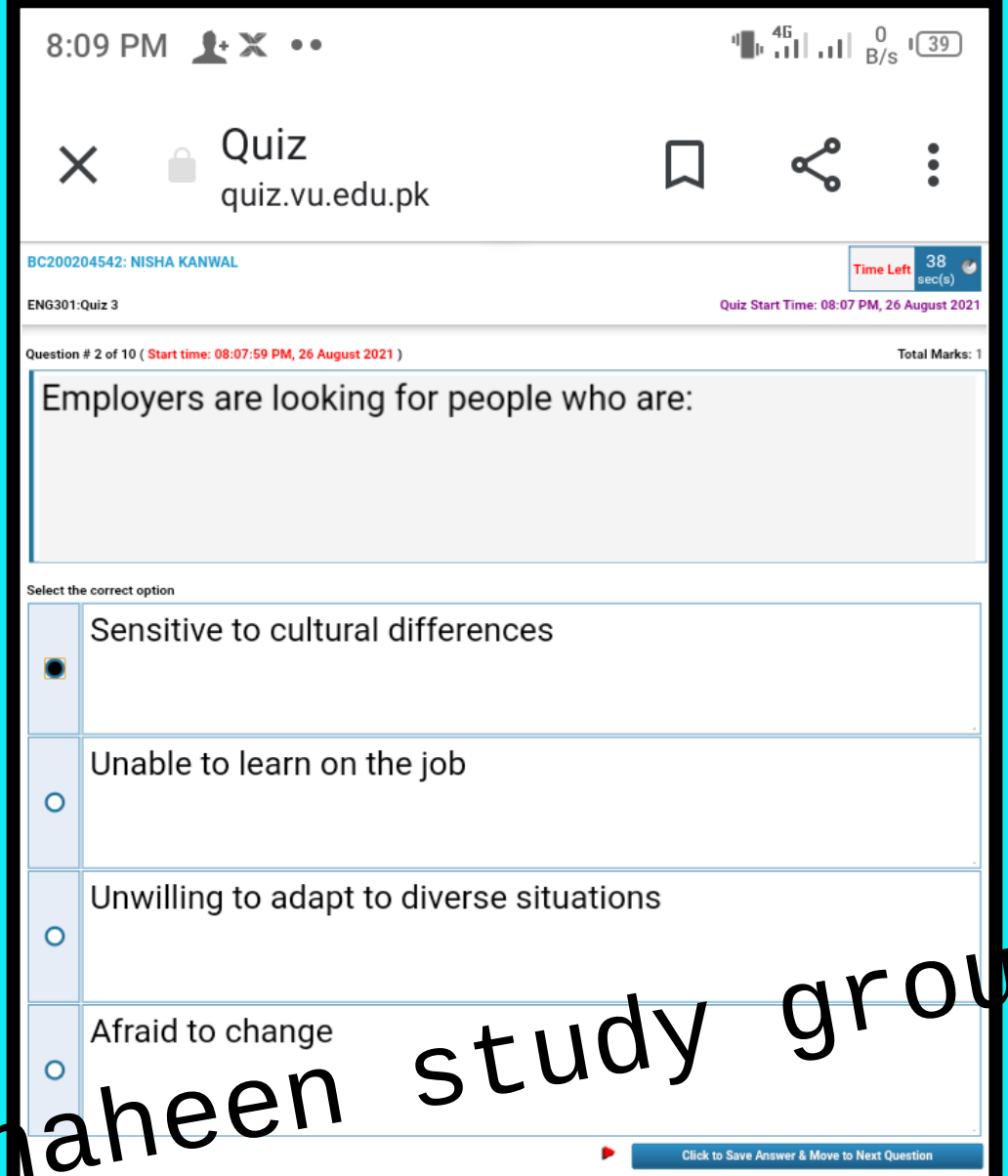
- informational
- functional
- chronological
- personal

Click to Save Answer & Move to Next Question

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8:11 PM

Quiz
quiz.vu.edu.pk

BC200204542: NISHA KANWAL

Time Left 34 sec(s)

ENG301:Quiz 3

Quiz Start Time: 08:07 PM, 26 August 2021

Question # 4 of 10 (Start time: 08:10:30 PM, 26 August 2021)

Total Marks: 1

Good negotiators' concern focuses on _____ of both the parties.

Select the correct option

- concerns
- demands
- needs
- all of the above

Click to Save Answer & Move to Next Question

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8:13 PM

Quiz
quiz.vu.edu.pk

BC200204542: NISHA KANWAL

Time Left 43 sec(s)

ENG301:Quiz 3

Quiz Start Time: 08:07 PM, 26 August 2021

Question # 5 of 10 (Start time: 08:12:01 PM, 26 August 2021)

Total Marks: 1

Good negotiation may yield an agreement which will be_____.

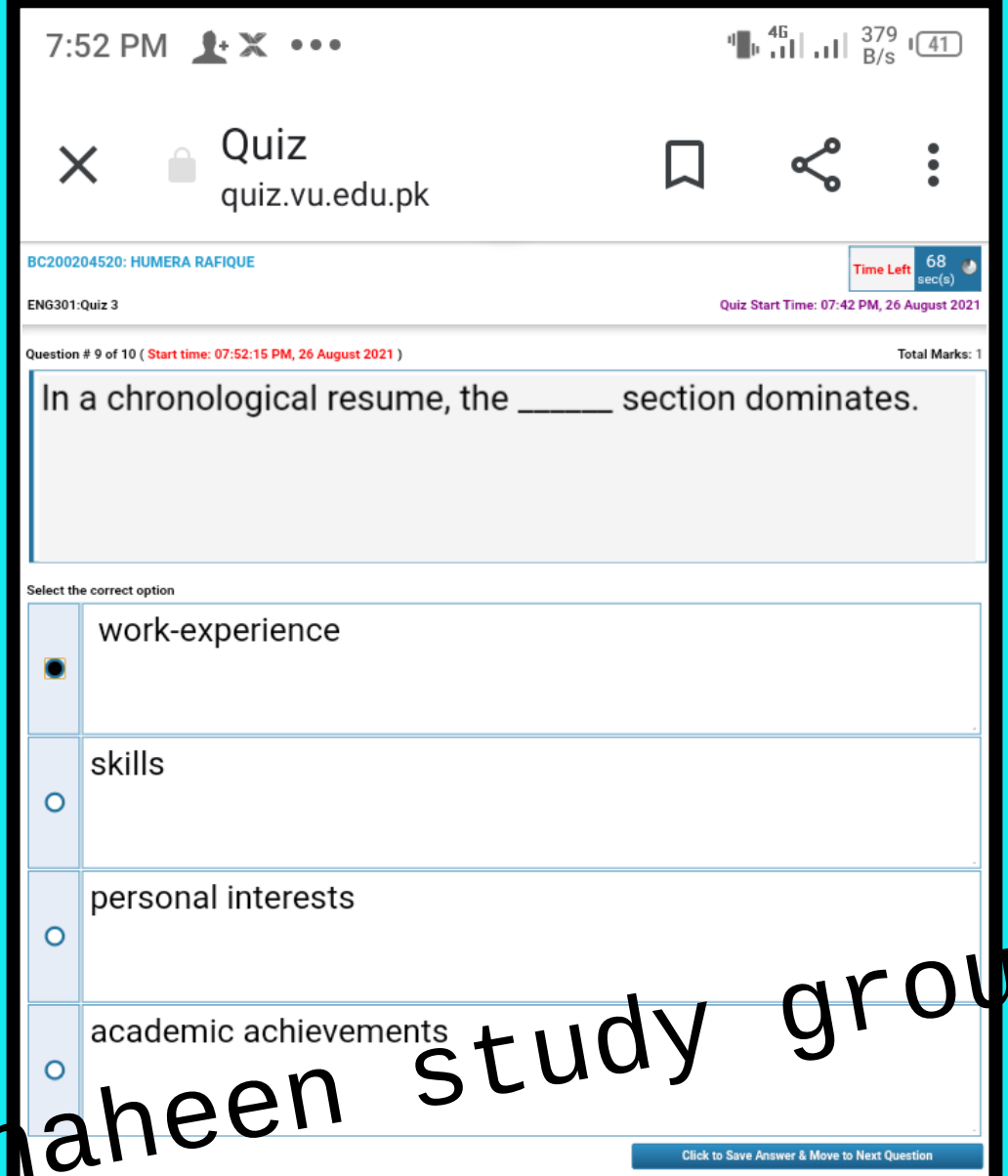
Select the correct option

- none of the above
- elaborative
- durable
- encompassing

Click to Save Answer & Move to Next Question

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7:53 PM 380 B/s 41

Quiz
quiz.vu.edu.pk

BC200204520: HUMERA RAFIQUE

Time Left 65 sec(s)

ENG301:Quiz 3

Quiz Start Time: 07:42 PM, 26 August 2021

Question # 10 of 10 (Start time: 07:52:58 PM, 26 August 2021) Total Marks: 1

Select the appropriate option.
Experts disagree about the need to state a_____ in a resume. Such a statement only limits you as a candidate (especially for a variety of openings).

Select the correct option

- (●) Career objective
- ( ) Professional background
- ( ) Professional skills
- ( ) Educational background

Click to Save Answer & Move to Next Question

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8:07 PM
Quiz
quiz.vu.edu.pk

BC200204542: NISHA KANWAL

Time Left 64 sec(s)

ENG301:Quiz 3

Quiz Start Time: 08:07 PM, 26 August 2021

Question # 1 of 10 (Start time: 08:07:23 PM, 26 August 2021)

Total Marks: 1

In really small companies, the _____ makes all hiring decisions.

Select the correct option

- Secretary
- Founder
- PR officer
- Assistant

Click to Save Answer & Move to Next Question

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7:52 PM

Quiz
quiz.vu.edu.pk

BC200204520: HUMERA RAFIQUE

Time Left 68 sec(s)

ENG301:Quiz 3

Quiz Start Time: 07:42 PM, 26 August 2021

Question # 8 of 10 (Start time: 07:51:32 PM, 26 August 2021)

Total Marks: 1

Choose the correct option.
In a typical job search, you can expect to have many _____ before your accept a job offer.

Select the correct option

- options
- letters
- chances
- interviews

Click to Save Answer & Move to Next Question

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BC200204520: HUMERA RAFIQUE

Time Left 73 sec(s)

ENG301:Quiz 3

Quiz Start Time: 07:42 PM, 26 August 2021

Question # 6 of 10 (Start time: 07:49:02 PM, 26 August 2021)

Total Marks: 1

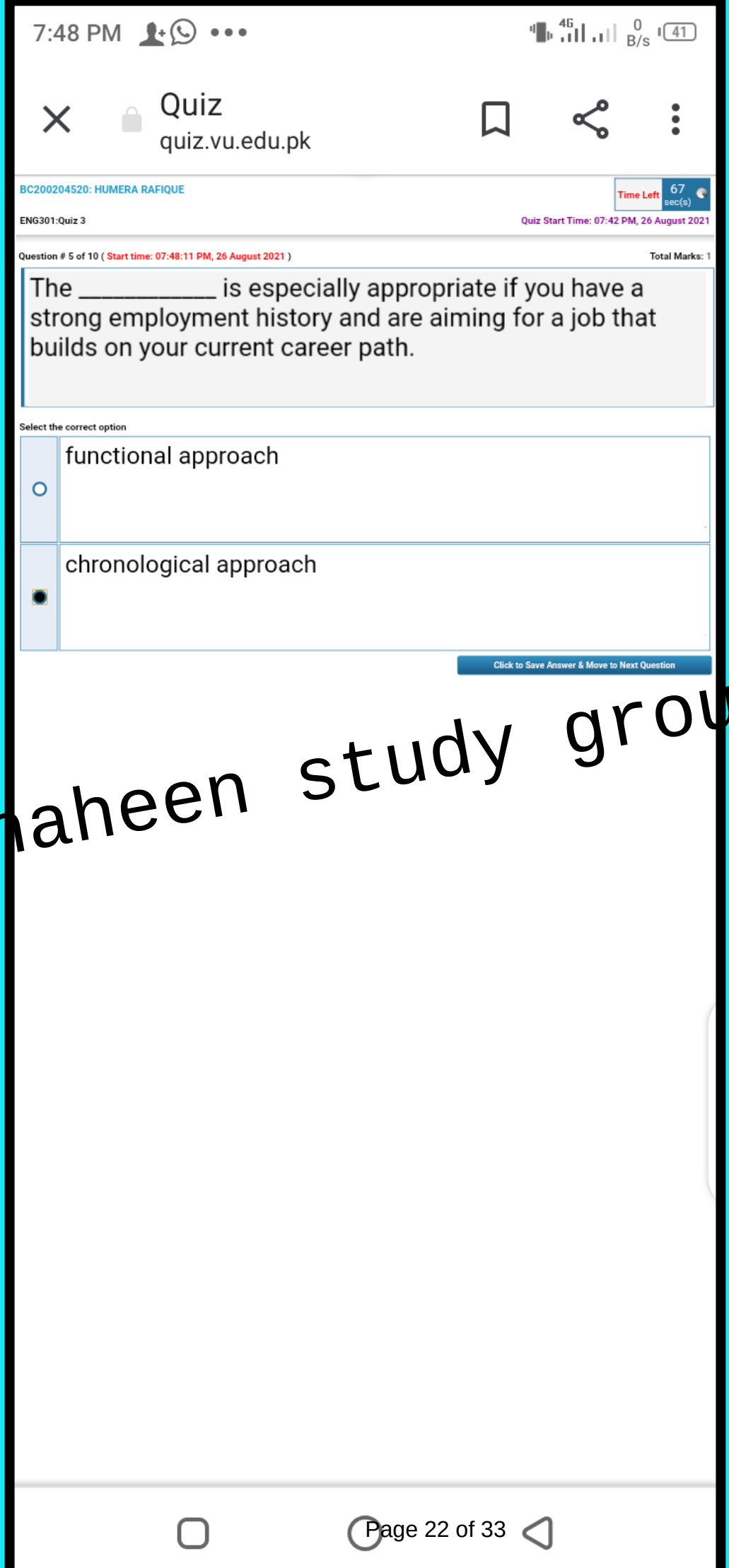
The action of communication in which one speaker is doing most of the sending and a number of listeners are doing most of the receiving is known as _____ presentation.

Select the correct option

- written and oral
- written
- none of the above
- oral

Click to Save Answer & Move to Next Question

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7:48 PM

Quiz
quiz.vu.edu.pk

BC200204520: HUMERA RAFIQUE

Time Left 55 sec(s)

ENG301:Quiz 3

Quiz Start Time: 07:42 PM, 26 August 2021

Question # 4 of 10 (Start time: 07:47:13 PM, 26 August 2021)

Total Marks: 1

Which of the following is important while appearing for the interview?

Select the correct option

- Arriving on time
- All of the above
- Bringing proof of your accomplishments
- Waiting graciously

Click to Save Answer & Move to Next Question

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7:47 PM

Quiz
quiz.vu.edu.pk

BC200204520: HUMERA RAFIQUE

Time Left 36 sec(s)

ENG301:Quiz 3

Quiz Start Time: 07:42 PM, 26 August 2021

Question # 3 of 10 (Start time: 07:45:50 PM, 26 August 2021)

Total Marks: 1

Without having to read through job descriptions, employers can see what you can do for them.

Select the correct option

- In chronological
- In functional resume
- In combination resume
- In targeted resume

Click to Save Answer & Move to Next Question

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Page 24 of 33

7:43 PM 421 B/s 42

Quiz
quiz.vu.edu.pk

BC200204520: HUMERA RAFIQUE

Time Left 34 sec(s)

ENG301:Quiz 3

Quiz Start Time: 07:42 PM, 26 August 2021

Question # 1 of 10 (Start time: 07:42:35 PM, 26 August 2021) Total Marks: 1

Choose the best option from the following. The 'special attention-getter' is a concept which is not applied a _____.

Select the correct option

- Solicited letter
- Complaint letter
- Claim letter
- Unsolicited letter

Click to Save Answer & Move to Next Question

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7:37 PM

Quiz
quiz.vu.edu.pk

BC200205909: HAFSA YAR

Time Left 60 sec(s)

ENG301:Quiz 3

Quiz Start Time: 07:23 PM, 26 August 2021

Question # 10 of 10 (Start time: 07:36:37 PM, 26 August 2021)

Total Marks: 1

Include nothing in your ------- that already appears in your resume.

Select the correct option

- cover letter
- reference letter
- inquiry letter
- request letter

Click to Save Answer & Move to Next Question

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7:34 PM

Quiz
quiz.vu.edu.pk

BC200205909: HAFSA YAR

Time Left 38 sec(s)

ENG301:Quiz 3

Quiz Start Time: 07:23 PM, 26 August 2021

Question # 8 of 10 (Start time: 07:33:06 PM, 26 August 2021)

Total Marks: 1

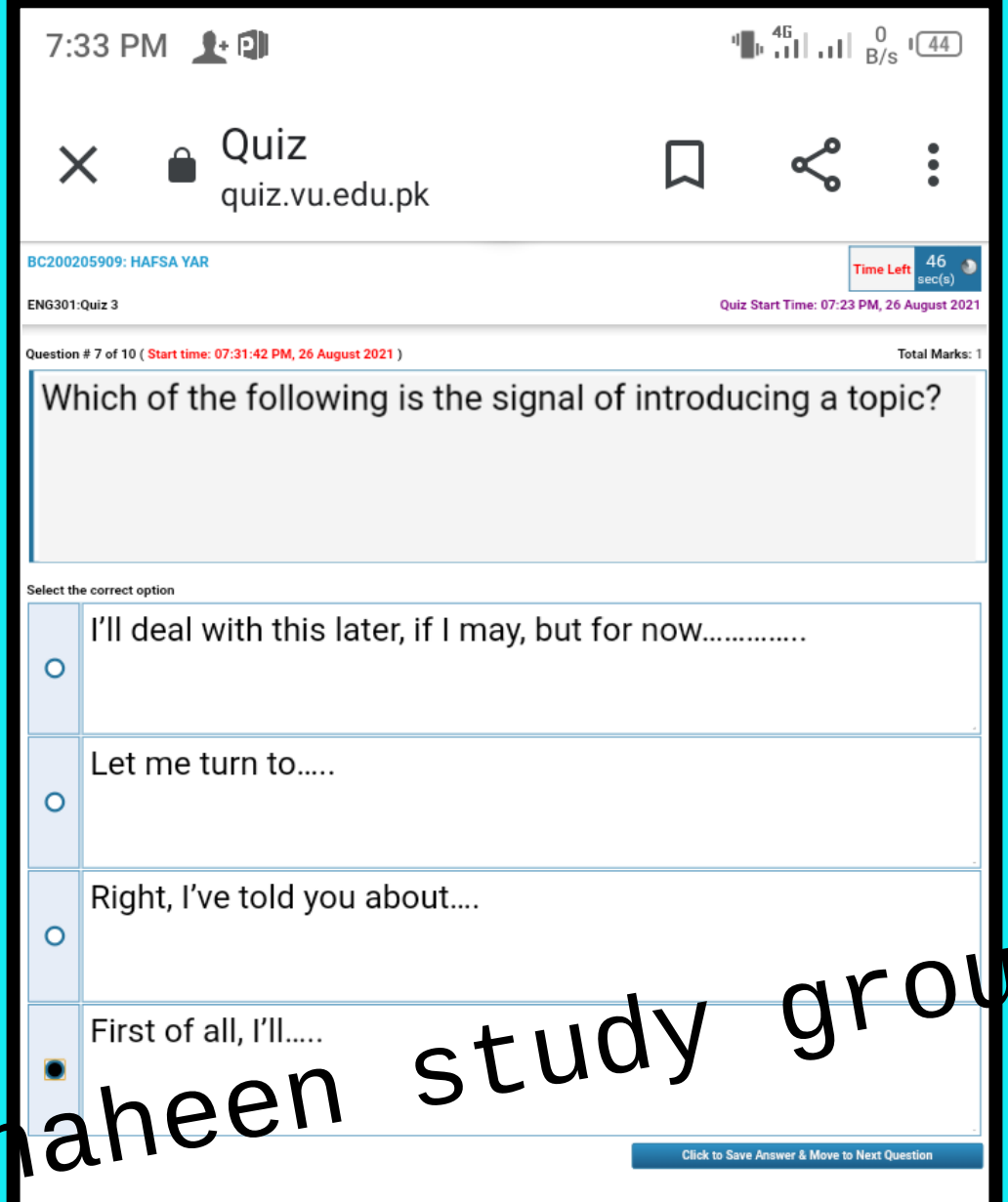
Identify the most related statement to the term enclosed in the inverted commas.
"In today's world employers seek for candidates who are"

Select the correct option

- Only follow what the boss says
- Able and can modify their personality according to the changing trends
- None of the above
- Can perform physical activities as well

Click to Save Answer & Move to Next Question

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7:29 PM

Quiz
quiz.vu.edu.pk

BC200205909: HAFSA YAR

Time Left 62 sec(s)

ENG301:Quiz 3

Quiz Start Time: 07:23 PM, 26 August 2021

Question # 5 of 10 (Start time: 07:28:43 PM, 26 August 2021)

Total Marks: 1

In an open-ended interview, the recruiter --- the candidate to speak freely.

Select the correct option

- stops
- encourages
- discourages
- supports

Click to Save Answer & Move to Next Question

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7:28 PM

Quiz
quiz.vu.edu.pk

BC200205909: HAFSA YAR

Time Left 52 sec(s)

ENG301:Quiz 3

Quiz Start Time: 07:23 PM, 26 August 2021

Question # 4 of 10 (Start time: 07:27:38 PM, 26 August 2021)

Total Marks: 1

Avoid general objectives while _____.

Select the correct option

- drafting cover letter
- writing application letter
- presenting your topic
- applying for job

Click to Save Answer & Move to Next Question

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7:26 PM 236 B/s 44

Quiz
quiz.vu.edu.pk

BC200205909: HAFSA YAR

Time Left 24 sec(s)

ENG301:Quiz 3

Quiz Start Time: 07:23 PM, 26 August 2021

Question # 2 of 10 (Start time: 07:24:29 PM, 26 August 2021) Total Marks: 1

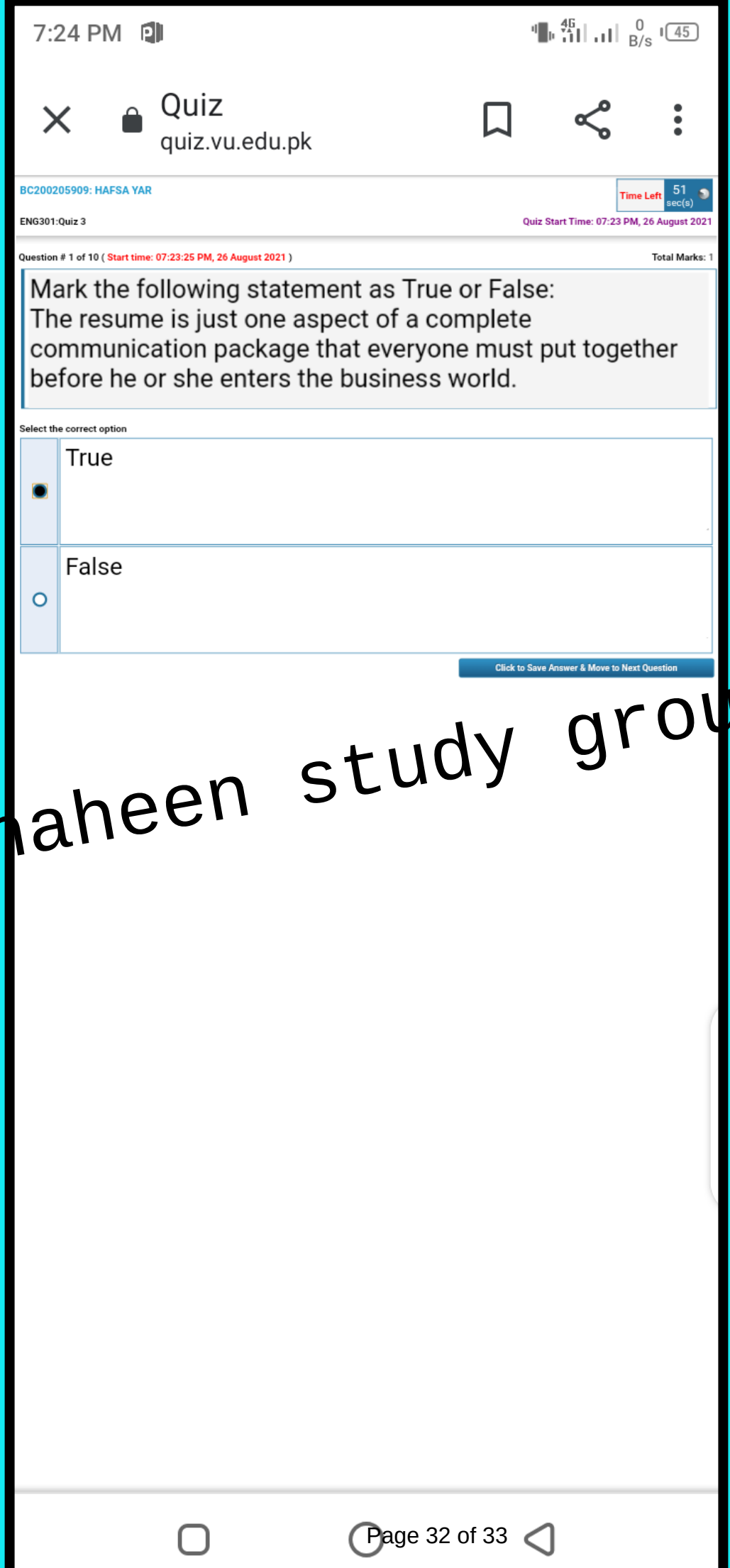
Which of the following three pre-employment tests are conducted for job?

Select the correct option

- Psychological test, medical test, drug test
- Job skill test, psychological test, drug test
- General test, psychological test, drug test
- Job skill test, herbal test, drug test

Click to Save Answer & Move to Next Question

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