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Eng201 Assignment # 1

Q1. Written communication is about organizing your ideas in a form of paragraphs. Developing a paragraph requires a lot of effort and thought. According to the idea of the paragraph it can be developed in various styles like Illustration, Comparisons and contrasts, Cause and effect, Classifications or Problems and solutions. Reda the following passages and identify the style of the paragraph. 2 x 5 = 10 marks

1. Wrestlers put in lots of time and effort to even become considered great or even somewhat good. Wrestlers run five miles every morning and lift in the mornings as a team. Practice goes from two or two and half hours a day. Practice includes takedowns and other technique work for athletes. They also have live matches and intense conditioning after words. Many serious wrestlers have to work extra by doing a hundred takedowns and stand ups a day to make themselves better. Dieting and strike a workout runs many wrestlers lives by having to make their weight limit every week. To be wrestlers, people have to be mentally tough and physically tough. It is a sport made for men, not little boys.

    a) Illustration
    b) Comparisons and contrasts
    c) Cause and effect
    d) Classifications
    e) Problems and solutions

2. Basketball and soccer are played with a round ball. They both provide a ton of cardiovascular exercise such as running; so if you want to get in shape these are the sports to play. A referee judges each game. When a player breaks the rules he or she is called for a foul. A soccer player receives a red or yellow card and a basketball player is called for a foul. Finally a score is kept in each game. The team with the highest score wins.

    a) Illustration
    b) Comparisons and contrasts
    c) Cause and effect
    d) Classifications
    e) Problems and solutions

3. The effects of homelessness are equally complex and can be mirror images of the root causes. Because the person is experiencing homelessness, this may put profound strain on personal relationships. Drug abuse can become an issue, as the person seeks some way of coping with the pain and hardship of living on the streets. This leads to a downward spiral that drives the person deeper and deeper into the depths of crippling poverty and isolation.

a) **Illustration**
b) **Cause and effect**
c) **Comparisons and contrasts**
d) **Classifications**
e) **Problems and solutions**

4. There are three different types of rock music, alternative rock, classic rock, and hard rock, also known as metal. Alternative rock features a steady bass drum laying down the beat, with easy flowing guitar riffs over the top. The bass line is toned town, and the lyrics are sung with intensity an authority. Depending on the song, the guitars can either be acoustic guitars or electric guitars. Classic rock combines a steady driving bass drum sound, with high snare overtones, steady and often repeating guitar riffs, and an intensive bass line. The guitars are more often than not all electric guitars, and distortion is rarely used. The lyrics are sung with style and enthusiasm. Hard rock, or metal, features a hard rolling bass drum with an abundant amount of cymbal work. This style of rock uses several electric guitars with heavy distortion to bring a very intense sound. A hard, intense, driving bass line rounds out the style. The lyrics aren't really sung so much as screamed. It doesn't matter what your preference is, each different style of rock music is unique on its own.

a) **Illustration**
b) **Cause and effect**
c) **Comparisons and contrasts**
d) **Classifications**
e) **Problems and solutions**

5. Because of its unnerving irreversibility, entropy has been called the arrow of time. We all understand this instinctively. Children's rooms, left on their own, tend to get messy, not neat. Wood rots, metal rusts, people wrinkle and flowers wither. Even mountains wear down; even the nuclei of atoms decay. In the city we see entropy in the rundown subways and worn-out sidewalks and torn-down buildings, in the increasing disorder of our lives. We know, without asking, what is old. If we were suddenly to see the paint jump back on an old building, we would know that something was wrong. If we saw an egg unscramble itself and jump back into its shell, we would laugh in the same way we laugh as a movie run backward.

a) **Illustration**
b) **Comparisons and contrasts**
c) **Cause and effect**
d) **Classifications**
e) **Problems and solutions**

Q2. Effective writers make the audience believe that the most important person in their business correspondence is "you," the reader. Carefully read the following sentences which are lacking 'you attitude' and rephrase them according to the 'reader-centered approach'.

2 x 5 = 10 marks

1. We are shipping your order of September 21 this afternoon.
2. We can deliver information via telephone and through our website.
3. We are sure that our view discount policy will attractive to you.
4. I am happy to hear that you have selected our firms.
5. Our company will give you 10% discount.

Solution

1. **Your order of September21 will be shipped by this afternoon**
2. **You will receive information via telephone and through our website.**
3. **You will find our discount policy attractive.**
4. **You honored us by selecting our firms.**
5. **You will get 10% discount by our company.**